

# CALIFORNIA STATE CAPITOL MUSEUM VOLUNTEER ASSOCIATION

## Board of Directors Meeting

July 2, 2014

*The purpose and objectives of the CSCMVA are to promote the educational and interpretive activities of the California State Capitol Museum*

The meeting was called to order at 1:00 p.m. in room 127 of the Capitol by President Alex King. Board members present: Alex, Bob Dennis, Bob Dreyer, Chris Tyler, David Keck, Marylin Thompson, Randall Williams, Connie Clark

Board member absent: Julie Mallett

Others Present:, Rachel Martinez, , Mary Geach, , Judi Smith, Diane Rich, Leslie Cooper, Marti Dennis, Matt Bellah, Sheri Routh, Bill Monahan, Patty Wood

**Minutes:** accepted as distributed.

**Appropriations Committee:** Report attached. Approved as presented. Bob Dennis reported that we have a profit for the year of more than \$6,000 and suggested spending some on increased advertising for living history events. Additional men's coats have not been purchased as the previous vendor went out of business. Wild West Outfitters (online) is still a possibility

**Bookstore:** Mary Geach reported that net income for June was \$3,022.43, \$475 more than June 2013. There are a lot of tourists now and the book store shelves "are empty." Children's books and any books about California are selling well.

**Membership:** the jeweler who made the diamond hour pins has retired so Mary will need to find a replacement. Suggestions are welcome. All membership/hour pins and badges will be moved from Mary's house to the costume closet.

**State Parks Report:** Rachel had a number of very large posters used in previous exhibits which Renato no longer needs which she made available. Chris Tyler and Alex will work on choosing other images to be made into smaller posters which CSCMVA can sell. Gary Kurtz needs to give his approval for sales if copyright is not already in the public domain. Per our bookstore agreement we cannot sell bookmarks.

Rachel found some old living history scripts which she gave to the Archives Committee. Matt reported that lighting has been improved in the museum rooms by installing LED bulbs. It is still at safe "museum level" but they will continue to monitor it. There have been a few complaints about the "brightness." Shutters could also be opened to improve lighting but that would change the historic ambiance with views of modern events and equipment (cars) outside. He is working on getting the drapes cleaned and replacing some of the shades.

Question: the tall chair in the Treasurer's Office with the sign on it ("do not sit") needs to be repaired. Matt will check to see if this can be removed for repair.

### **ON-GOING BUSINESS:**

- **Volgistics:** Randall reported the switch to online scheduling will happen on August 1<sup>st</sup>. He hopes there will be good attendance at the training sessions and the transition will be easy. The PC on the sign in desk is shared with Parks although it is primarily for CSCMVA use. The password is on the first screen when it is turned on.
- **Standing Rules:** Bob Dreyer passed out a revision of the Rules with changes marked. Questions: should the dues structure be added? Yes. Also, a monthly bank statement will be printed and attached to the treasurer's report as a check and balance. This requirement will be added to the Standing Rules. It was noted that the Treasurer should have a back up or apprentice. Randall moved and Chris Tyler seconded that the changes be made as presented. Final discussion and vote will be at the August meeting.
- **Midyear Social Event:** Will be held August 12 at 4:30 at the House Kitchen and Bar, 555 Capitol Mall. The patio is shady and menu sounds good. Members will pay \$10 and guests \$20. There will be no refunds for no-shows. Connie moved and Randall seconded the fee policy. Unanimous vote.
- **Admission Day:** Scotty Hodges and Sheri Routh will co chair.
- **Election Day:** Sam Bhakta and Patty Wood will co-chair.

### **NEW BUSINESS:**

- **New member survey:** Marilyn reported that 26 surveys were sent June 19<sup>th</sup> with about 8 responses. Most comments have been positive. She will send out a reminder this week for non-responders.
- **Marketing Committee:** Ann Fox Morgan, Carolyn Martin, Barbara Smith and Bernadette Hicks.
- **Sutters Fort Tour:** Rachel will send email with details. Group limited to 30 people.

### **Training Events**

No news.

### **Rotunda Decorations:**

No one has stepped forward to work on this project. Alex will co-ordinate with the DGS person who is in charge of this. Matt will work with us on museum room décor at Christmas.

**North Information Kiosk:**

Should we try to staff this desk? Marti will put an article in the Clarion to judge interest and it will be on the agenda for the August meeting.

There being no further business, the meeting adjourned at 2:30. The next meeting will be held on Wednesday, August 6<sup>th</sup> at the State Capitol.

Respectfully Submitted,

Marilyn Thompson

Secretary