

CALIFORNIA STATE CAPITOL MUSEUM VOLUNTEER ASSOCIATION

Board of Directors Meeting

February 3, 2016

The purpose and objectives of the CSCMVA are to promote the educational and interpretive activities of the California State Capitol Museum

The meeting was called to order at 1:00 p.m. in Room 127 by president Connie Clark.

Board members present: David Keck, PJ Jones, Bob Dennis, Randall Williams, Marylin Thompson, Ron Lauchner, Bill Monahan, Bob Dreyer

Board members absent: Julie Mallett

Others Present: Casey Hayden, Koren Benoit, Rachel Martinez, Mary Geach, Patty Wood, Diane Rich, Sheri Routh, Alex King, Judi Smith, Marilyn and Bob Folker, Andrea Waldrep, Bart Carlson, Sheila Bruton, Marti Dennis

Minutes of previous meeting: Accepted as sent.

Appropriations Committee

Bookstore/Membership Reports

Treasurer's Report: Finalized 2016 operating budget was presented by Bob Dennis. (attached)

It will be similar to 2015 although the amounts for historical events, enrichment field trips, costumes, Christmas decorations, volunteer appreciation, and a summer social event have been increased. We had net income in 2015 of \$11,000 and therefore are expecting similar robust book sales in 2016. We need to allocate these additional funds for projects in line with our non-profit status. The question was raised whether we might either make a donation to or become members of specific other similar organizations such as the Benicia State Capitol Museum or the Pardee Mansion Museum. Discussion regarding our purpose and objectives as stated in the by-laws. PJ Jones and David Keck will investigate possible appropriate organizations which we might support and return for board consideration.

Bookstore: Income for January was \$1,499.73, \$400 less than January 2015. The lower amount is partly due to the cash register being broken and the shop closed for parts of two days. Mary reported that the gift shop stock is back up to a good level.

She displayed a new book for sale: John Muir's Book of Animals. This is based on notes which he took about California animals. Price: \$18. Mary has an estimate of \$4,347.74 for reprinting 1,000 copies of the updated booklet California's Historic Capitol. They sell for \$8.00 and are the only book which gives before and after photographs of the museum rooms. This would be a 10 year supply as she sells approximately 100 per year. Motion by Jones, second by Dennis that Mary be authorized to proceed with printing 1,000 copies. Passed unanimously.

Membership: To date, there are 49 paid active members, 22 sustaining members, 2 supporting members. Eleven of the new volunteer class have paid dues. There are about 35 regular members who have not renewed dues. Mary will make some phone calls.

State Parks Report:

Rachel: needs flat box tops delivered to her office a week before Camellia Day for gardeners to collect camellias. The next exhibit opens May 27th and is *Treasures From the State Library*.

Casey: he will eventually move into Matt's old office but is still busy for several months with scheduled events at the Stanford Mansion. He is available to CSCMVA by email or phone. One of his plans is to simplify the process of volunteers giving capitol tours. It will not be necessary for each potential tour guide to create his/her own theme and tour script. He will have suggestions available. This project is in development. Stay tuned.

Contract/MOU with Parks: Committee has had one meeting, will meet again in March. The goal is to replace the present "boilerplate" wording with something which is more specific to our activities and relationship with State Parks and the capitol museum.

Bylaws/Standing Rules: Discussion regarding whether revised by-laws should be reviewed by the board before being presented to the general membership for vote. Motion by Keck, second by Monahan that the by-law committee have final version ready for review at the March board meeting (March 2nd), to be voted on by the general membership at a future date to be determined. It will not be at the Suffrage Kick Off event. Passed unanimously.

Comments/questions/changes should be sent to the committee ASAP.

Camellia Day: Everything is ready to go.

Suffrage Day Kickoff: Moving forward.

NEW BUSINESS

- Children's Activities: Bob and Marilyn Folker displayed and discussed a draft activity book which they have developed to give, primarily, to school classes which arrive at the capitol without tour reservations and then need suggestions on how to show the capitol to their students. It is in the format of a "treasure hunt" with photos of historic items of interest in the building with relevant questions and answers. Discussion was held as to the format of the booklet, whether it should be given free to teachers, whether it could be online, how prizes might be given, and whether it could be reconfigured so that the "treasure hunt" followed more of a logical "straight" path to cut down on crowd issues. Suggestion was also made to include the penny smasher. Bart Carlson also displayed a color photo of the state seal and suggested it be included as he uses it when student groups congregate in the rotunda and need an activity to lower noise levels. The board liked the project and look forward to suggested revisions.
- It was announced by Diane Rich that this year is the 35th anniversary of CSCMVA's organization on Dec. 1, 1981. She suggested we might have some type of appreciation event and honor Bobby Scoggins who has been a member since that date.
- Koren Benoit announced that John Muir's great great grandson works in the Senate and will be giving a talk in Auburn. Details will be included in the Clarion.
- Patty Wood asked whether we would like her to proceed with tentative plans for an overnight bus trip to Hearst Castle. YES.

There being no further business, the meeting was adjourned at 2:27. The next meeting will take place on Wednesday, March 2. Place to be determined.

Respectfully Submitted,
Marylin Thompson
Secretary

